



NASSAU COUNTY
BOARD OF COUNTY COMMISSIONERS
P.O. Box 1010
Fernandina Beach, Florida 32035-1010

Nick Deonas
John A. Crawford
Pete Cooper
Chris Kirkland
Marianne Marshall

Dist. No. 1 Fernandina Beach
Dist. No. 2 Fernandina Beach
Dist. No. 3 Yulee
Dist. No. 4 Hilliard
Dist. No. 5 Callahan

T. J. "Jerry" GREESON
Ex-Officio Clerk

MICHAEL S. MULLIN
County Attorney

WALTER D. GOSSETT
County Coordinator

November 26, 1996

Ms. Nancy E. Gist, Director
LLEBG Control Desk, Room 304-C
Financial Management Division
Office of the Comptroller
Office of Justice Programs
633 Indiana Avenue, NW
Washington, D.C. 20531

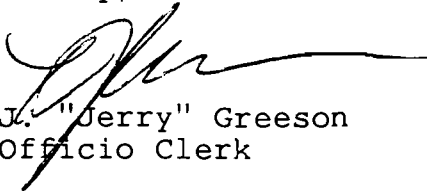
Re: Local Law Enforcement Block Grants Program

Dear Ms. Gist:

Enclosed are the Grant Award and Special Conditions documents as approved by the Nassau County Board of County Commissioners on November 25, 1996 and executed by the Board Chairman.

We appreciate the opportunity to participate in this important criminal justice program. If we may furnish any additional information, please contact my office.

Sincerely,


T. J. "Jerry" Greeson
Ex-Officio Clerk

jmg

Enclosure

(904) 225-9021 Board Room; 321-5703, 879-1029, 355-6275

An Affirmative Action / Equal Opportunity Employer



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

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CHECK APPROPRIATE BOX

AWARD

GRANT
 COOPERATIVE AGREEMENT

1. GRANTEE NAME AND ADDRESS (Including Zip Code) County of Nassau 50 Bobby Moore Circle Yulee, FL 32097		4. AWARD NUMBER 96-LB-VX-1931	
1A. GRANTEE IRS/VENDOR NO. 591863043		5. PROJECT PERIOD: FROM 10/01/96 TO 09/30/98 BUDGET PERIOD: FROM 10/01/96 TO 09/30/98	6. AWARD DATE: 09/30/96
2. SUBGRANTEE NAME AND ADDRESS (Including Zip Code)		7. ACTION <input checked="" type="checkbox"/> INITIAL <input type="checkbox"/> SUPPLEMENTAL	
2A. SUBGRANTEE IRS/VENDOR NO.		8. SUPPLEMENT NUMBER	
3. PROJECT TITLE Local Law Enforcement Block Grants Program		9. PREVIOUS AWARD AMOUNT \$ 0.00	
		10. AMOUNT OF THIS AWARD \$ 43,437.00	
		11. TOTAL AWARD \$ 43,437.00	

12. SPECIAL CONDITIONS (Check, if applicable)
 THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED 05 PAGE(S).

13. STATUTORY AUTHORITY FOR GRANT

TITLE I OF THE OMNIBUS CRIME CONTROL AND SAFE STREETS ACT OF 1968.
42 U.S.C. 3701, ET. SEQ., AS AMENDED.

TITLE II OF THE JUVENILE JUSTICE AND DELINQUENCY PREVENTION ACT OF 1974.
42 U.S.C. 5601, ET. SEQ., AS AMENDED

VICTIMS OF CRIME ACT OF 1984, 42 U.S.C. 10601, ET. SEQ., PUBLIC LAW 98-473, AS AMENDED.

OTHER (Specify): Omnibus Appropriations Act of 1996

14. FUTURE FISCAL YEAR(S) SUPPORT:

SECOND YEAR'S BUDGET PERIOD: _____ N/A
AMOUNT OF FUNDS: _____ N/A TYPE OF FUNDS: _____

THIRD YEAR'S BUDGET PERIOD: _____ N/A
AMOUNT OF FUNDS: _____ N/A TYPE OF FUNDS: _____

15. METHOD OF PAYMENT
THE GRANTEE WILL RECEIVE CASH VIA A LETTER OF CREDIT YES NO

AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OJP OFFICIAL Nancy E. Gist, Director Bureau of Justice Assistance		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Jim Higginbotham John A. Crawford Chairman	
17. SIGNATURE OF APPROVING OJP OFFICIAL <i>Nancy E. Gist</i>		19. SIGNATURE OF AUTHORIZED GRANTEE <i>John A. Crawford</i>	
		19A. DATE 11/25/96	

AGENCY USE ONLY

20. ACCOUNTING CLASSIFICATION CODE		21. L16434	
FISCAL YEAR	FUND CODE	BUD. ACT.	DIV. REG.
X	V	L1	80 00 00



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GRANT COOPERATIVE AGREEMENT

PROJECT NUMBER 96-LB-VX-1931

AWARD DATE 09/30/96

SPECIAL CONDITIONS

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-128, "Audits of State and Local Governments". In conjunction with the beginning date of the award, the audit report period of the state or local governmental entity to be audited under the single audit requirement is October 1, 1996 to September 30, 1997. The audit report must be submitted no later than November 1, 1998 and for each audit cycle thereafter covering the entire award period as originally approved or amended. The management letter must be submitted with the audit report. Subsequent audits must be submitted no later than thirteen (13) months after the close of the recipient organization's audited fiscal year. The submission of the audit report shall be as follows:

An original and one copy of the audit report shall be sent to the U.S. Department of Justice. Also, a copy of the audit report shall be sent to:

Clark F. Cooper
Atlanta Regional Audit Manager
101 Marietta Street, Suite 2322
Atlanta, GA 30323

and a copy of your audit transmittal letter addressed to the Federal Regional Inspector General's office shall be sent to:

Audit Services
Office of the Comptroller
Office of Justice Programs
Department of Justice
Room 942
633 Indiana Avenue, N.W.
Washington, D.C. 20531.

3. The recipient agrees to submit its corrective action plan with the audit report to the DOJ Regional Inspector General for Audit, when there are findings/recommendations disclosed in the audit report. The corrective action plan should include: (1) specific steps taken to comply with the



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OFFICE OF JUSTICE PROGRAMS

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GRANT COOPERATIVE AGREEMENT

PROJECT NUMBER 96-LB-VX-1931

AWARD DATE 09/30/96

SPECIAL CONDITIONS

recommendations; (2) timetable for performance and/or implementation date for each recommendation; and (3) description of monitoring to be conducted to ensure implementation.

4. The recipient shall submit one copy of all reports and proposed publications resulting from this agreement twenty (20) days prior to public release. Any publications (written, visual, or sound), whether published at the recipient's or government's expense, shall contain the following statement: (NOTE: This excludes press releases, newsletters, and issue analyses.)

"This project was supported by Grant No. 96-LB-VX-1931 awarded by the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Points of view in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice."

5. The recipient agrees to provide information required for the evaluation or assessment of any activities within this project.
6. The recipient agrees to provide \$4,826 over the grant period in a cash match. The recipient is reminded that the match funds are auditable under Special Condition #2 and will be binding to the recipient.
7. The recipient agrees to submit, at a minimum, semi-annual reports on its programmatic activities. The first programmatic report will be due on January 30, 1997, covering the period of October - December, 1996. The next report will be due on July 31, 1997 and cover the period of January - June, 1997. The next report should cover the next six month period and is due thirty (30) days after the end of the six month period for the life of the grant. A final report on the programmatic activities is due 120 days following the end of the grant period.
8. The recipient agrees to establish a trust fund in which the Bureau of Justice Assistance will deposit all payments received under this award. For the purposes of this grant, a trust fund is an interest bearing account that is specifically designated for this Program. Only allowable program expenses can be paid from this account. This fund



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GRANT COOPERATIVE AGREEMENT

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AWARD DATE 09/30/96

SPECIAL CONDITIONS

may not be utilized to pay debts incurred by other activities beyond the scope of the Local Law Enforcement Block Grants Program.

The recipient also agrees to use the grant amount in the trust fund (including interest) during the period not to exceed 24 months from the date of the first Federal payment.

9. The recipient agrees to submit quarterly financial reports. The financial report is due 45 days after the end of each calendar quarter. A final financial report is due 120 days following the end of the grant period.
10. No funds shall be used to supplant state or local funds that would otherwise be made available for such purposes.
11. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 CFR 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in the suspension of the drawdown of funds.
12. The recipient agrees, if the funds are used for the hiring and employing of new, additional law enforcement officers and support personnel, as described in the applicable purpose area of Subpart A section 101 (a)(2), that the recipient and/or unit of local government will achieve a net gain in the number of law enforcement officers who perform nonadministrative public safety service.
13. The recipient agrees, if the funds are used for the hiring and employing of new, additional law enforcement officers and support personnel, that the recipient or units of local government will establish procedures to give members of the Armed Forces who, on or after October 1, 1990, were or are selected for involuntary separation (as described in section 1141 of title 10, United States Code), approved for separation under section 1174a or 1175 of such title, or retired pursuant to the authority provided under section 4403 of the Defense Conversion, Reinvestment, and Transition Assistance Act of 1992 (division D of Public Law 102-484; 10 U.S.C. 1923 note), a suitable preference in the employment of persons as additional law enforcement officers or support personnel using funds made available under this Program.



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AWARD DATE 09/30/96

SPECIAL CONDITIONS

14. The recipient agrees if funds are used for enhancing security or crime prevention, that the unit of local government --
- (a) has an adequate process to assess the impact of any enhancement of a school security measure that is undertaken under subparagraph (B) of section 101(a)(2), or any crime prevention programs that are established under subparagraphs (C) and (E) of section 101(a)(2), on the incidence of crime in the geographic area where the enhancement is undertaken or the program is established;
- (b) will conduct such an assessment with respect to each such enhancement or program; and
- (c) will submit to the Bureau of Justice Assistance an annual written assessment report.
15. The recipient agrees that prior to the obligation of funds at least one (1) public hearing will be held regarding the proposed use of the payment under the Local Law Enforcement Block Grant in relation to its entire budget. At the hearing, persons shall be given an opportunity to provide written and oral views to the unit of local government about the entire budget and the relation of the Grant to the entire budget.
- The recipient will hold the public hearing at a time and place that allows and encourages public attendance and participation.
16. The recipient agrees that prior to the obligation of any funds received under the Local Law Enforcement Block Grants Program, it shall establish or designate an advisory board. While membership on the advisory board may be broader, it must include a representative from --
- (a) the local police department or local sheriff's department;
- (b) the local prosecutor's office;
- (c) the local court system;
- (d) the local public school system; and
- (e) a local nonprofit, educational, religious or community group active in crime prevention or drug use prevention or treatment.



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GRANT COOPERATIVE AGREEMENT

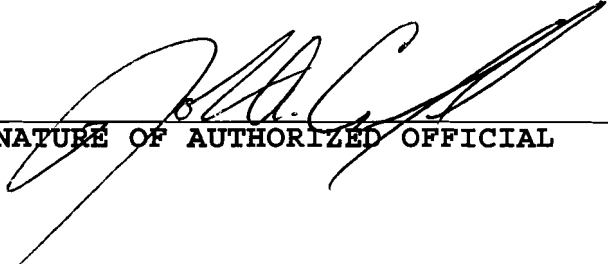
PROJECT NUMBER 96-LB-VX-1931

AWARD DATE 09/30/96

SPECIAL CONDITIONS

The advisory board must review the application for funding under the Local Law Enforcement Block Grants Program, and it must be authorized to make nonbinding recommendations to the recipient/unit of local government for the use of funds received under the Program.

Grantee Acceptance of Special Conditions



SIGNATURE OF AUTHORIZED OFFICIAL

11/25/96

DATE



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

**GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY**

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GRANT COOPERATIVE AGREEMENT

PROJECT NUMBER
96-LB-VX-1931

- This project is supported under Title I of the Omnibus Crime Control and Safe Streets Act, 42 USC 3701, as amended.
- This project is supported under the Juvenile Justice and Delinquency Prevention Act of 1974, as amended.
- Other: Omnibus Appropriations Act of 1996

1. STAFF CONTACT (Name, address & telephone number) Grants Administration Branch LLEBG Division, BJA 633 Indiana Avenue NW, 11th Floor Washington, DC 20531 (202)305-2088		2. PROJECT DIRECTOR (Name, address & telephone number) Tommy Seagraves County of Nassau 50 Bobby Moore Circle Yulee, FL 32097 904-879-2009	
3a. TITLE OF THE PROGRAM Local Law Enforcement Block Grants Program		3b. POMS CODE (SEE INSTRUCTIONS ON REVERSE)	
4. TITLE OF PROJECT Local Law Enforcement Block Grants Program			
5. NAME & ADDRESS OF GRANTEE County of Nassau 50 Bobby Moore Circle Yulee, FL 32097		6. NAME & ADDRESS OF SUBGRANTEE	
7. PROGRAM PERIOD FROM: 10/01/96 TO: 09/30/98		8. BUDGET PERIOD FROM: 10/01/96 TO: 09/30/98	
9. AMOUNT OF AWARD \$ 43,437.00		10. DATE OF AWARD 09/30/96	
11. SECOND YEAR'S BUDGET N/A		12. SECOND YEAR'S BUDGET AMOUNT N/A	
13. THIRD YEAR'S BUDGET PERIOD N/A		14. THIRD YEAR'S BUDGET AMOUNT N/A	

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Local Law Enforcement Block Grants Program is authorized by the Omnibus Fiscal Year 1996 Appropriations Act, Public Law 104-134 for the purpose of providing units of local government with funds to underwrite projects to reduce crime and improve public safety. The Bureau of Justice Assistance will make direct awards to units of local government when award amounts are at least \$10,000, to be used consistent with the statutory program purpose areas specified in section 101(a)(2).

County of Nassau has indicated that it intends to distribute its Local Law Enforcement Block Grants funds under the following purpose area(s):

(1c) Law Enforcement Equipment
(3) Crime Prevention

NC/NCF



U.S. Department of Justice

Office of Justice Programs

Bureau of Justice Assistance

v1

BOARD MEETING

DATE: 11-25 1996
Office of the Director

Washington, D.C. 20531

ACTION: 1

INFO: _____

September 30, 1996

Jim B. Higginbotham
Chairman
County of Nassau
50 Bobby Moore Circle
Yulee, FL 32097

RE: Local Law Enforcement Block Grants Program

Dear Mr. Higginbotham:

I am pleased to inform you that the Bureau of Justice Assistance (BJA) has approved the County of Nassau's application for funding under the Local Law Enforcement Block Grants Program (LLEBG), in the amount of \$43,437. The purpose of the LLEBG Program is to reduce crime and improve public safety. This Block Grant Award may be used for any of the Purpose Areas described in the statute.

Enclosed you will find the Grant Award and Special Conditions documents. Please sign these forms and return a copy to the LLEBG Control Desk, Room 304-C, Financial Management Division, Office of the Comptroller, Office of Justice Programs, 633 Indiana Avenue, NW, Washington, D.C. 20531. If you have any questions in regard to this award, or if BJA can be of further assistance to you, please do not hesitate to contact the Grants Administration Branch, Local Law Enforcement Block Grants Program Division at (202) 305-2088.

I look forward to a continuing partnership with the County of Nassau in furtherance of this important criminal justice program.

Sincerely,

Nancy E. Gist
Director

Enclosures

RECEIVED OCT 29 1996

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U.S. Department of Justice

Office of Justice Programs

Office for Civil Rights

Washington, D.C. 20531

September 30, 1996

Jim B. Higginbotham
Chairman
County of Nassau
50 Bobby Moore Circle
Yulee, FL 32097

Dear Law Enforcement Block Grantee:

Congratulations on your recent award. Because you have submitted Certified Assurances that your agency is in compliance with applicable civil rights laws, this office has determined that you have met this requirement in the Department of Justice regulations governing recipients of Federal financial assistance (see 28 C.F.R. sec. 42.204, Applicants' Obligations). As Director of the Office for Civil Rights (OCR), Office of Justice Programs, I would like to offer you my assistance in completing the conditions of these Assurances, specifically Nos. 13, 14, and 15, as the grant goes forward.

As you know, equal opportunity for the participation of women and minority individuals in employment and services provided under programs and activities receiving Federal financial assistance is required by law. Therefore, if there has been a federal or state court or administrative agency finding of discrimination against your agency, please forward a copy of such order or consent decree, as required by Assurance No. 14, to OCR at the U.S. Department of Justice, Office of Justice Programs, Office for Civil Rights, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

(1) If you have already submitted an EEOP as part of another award from the Office of Justice Programs (OJP) within this grant period, or if you have certified that no EEOP is required, it is not necessary for you to submit another at this time. Simply send a copy of the letter you received from OCR showing that your EEOP or certification is acceptable.

Additional Instructions For Grantees Receiving \$500,000 Or More:

In accordance with Assurance No. 15, and as a recipient of \$500,000 or more (or \$1,000,000 in an 18-month period), with 50 or more employees, you must submit an Equal Employment Opportunity Plan (EEOP) within 60 days from the date of this letter to OCR at the above address.(1)

Alternatively, the grantee may choose to complete an EEOP Short Form, in lieu of sending its own comprehensive EEOP, and return it to OCR within 60 days of the date of this letter. This easy-to-follow EEOP Short Form reduces paperwork and preparation time considerably and will ensure a quicker OCR review and approval. The enclosed Seven-Step Guide to the Design and Development of an EEOP (which includes a Certification Form and an EEOP Short Form) will assist you in completing this requirement.

NOTE: If agency has under 50 employees, regardless of amount of award, no EEOP is required; however, grantee must return applicable portion of Certification Form to OCR within 60 days.

PURSUANT TO THE SPECIAL CONDITION REGARDING EEOP'S GOVERNING THIS AWARD, RECIPIENT ACKNOWLEDGES THAT FAILURE TO SUBMIT AN ACCEPTABLE EEOP IS A VIOLATION OF ITS CERTIFIED ASSURANCES AND MAY RESULT IN SUSPENSION OF DRAWDOWN OF FUNDS UNTIL EEOP HAS BEEN APPROVED BY THE OFFICE FOR CIVIL RIGHTS.

Additional Instructions For Grantees Receiving \$25,000 Or More, But Under \$500,000:

Pursuant to Department of Justice regulations, each grantee that receives \$25,000 or more and has 50 or more employees is required to maintain an Equal Employment Opportunity Plan (EEOP) on file for review by OCR upon request. Moreover, if the grantee is awarded \$1,000,000 in an eighteen (18) month period, it must submit an acceptable EEOP to OCR. Please complete the applicable section of the attached Certification Form and return it to OCR within 60 days of the date of this letter.

NOTE: If agency has under 50 employees, regardless of amount of award, no EEOP is required; however, grantee must return applicable portion of Certification Form to OCR within 60 days.

Additional Instructions For Grantees Receiving Under \$25,000:

A recipient of under \$25,000 is not required to maintain or submit an Equal Employment Opportunity Plan (EEOP) in accordance with Assurance No. 15.

Instructions for All Grantees:

In addition, all recipients, regardless of their type, the monetary amount awarded, or the number of employees in their workforce, are subject to the prohibitions against discrimination in any funded program or activity. OCR may require all recipients, through selected compliance reviews, to submit data to ensure their services are delivered in an equitable manner to all segments of the service population and their employment practices (2) are in compliance with equal employment opportunity requirements.

If you have any questions, or need additional help please call OCR at (202) 307-0690.

Sincerely,



Inez Alfonzo-Lasso
Director, Office for Civil Rights

Enclosure

(2) The employment practices of certain Indian Tribes are not covered by Title VII of the Civil Rights Act of 1964, 42 U.S.C. sec. 2000e.